



**MOUNT MORIAH  
CHRISTIAN SCHOOL**



# HANDBOOK STUDENT & PARENT

2025 / 2026



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## **Administration**

Mt. Moriah works to provide the best teachers possible for each class. Every staff member has current child abuse and criminal record clearances on file. All full-time classroom teachers have valid teaching certificates, college degrees, or appropriate education. Most staff have current First Aid/Life Saving certificates. All staff members have received certification from the PA Department of Education for Child Abuse Recognition and Reporting as per section 1205.6 of Public-School Code 1949, as well as Fingerprinting in accordance with Act 114 and the Federal Criminal History.

We are delighted that you have chosen to partner with us in the very important area of your child's education. We trust that Jesus will be honored in all that we say and do as we work with you during the coming year. Please commit to reading through this handbook. It will introduce you to our policies, procedures, and expectations.

Praying for another amazing year of growth.

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# **Mt. Moriah Christian School**

## **Mission Statement**

The Mount Moriah Christian School is dedicated to providing a family-friendly, Bible-based education to its students. The school is on a MISSION to encourage, equip, and energize students to LOVE Jesus and others, GROW in knowledge and wisdom, and LIVE the Kingdom life. We desire to equip students with the necessary resources to build confidence, achieve academic excellence, and develop skills that translate to success in secondary school and beyond.

## **Philosophy of Education**

The teaching of academics is only one part of a child's education. Spiritual and moral values, proper attitudes, respect for authority and for the rights and feelings of others are also very important in the task of training children to become mature Christian leaders. Education that includes only the academics is inferior as it lacks the foundation for ongoing achievement. The foundation and authority for moral and spiritual teaching is the Word of God, the Bible.

God has given each child to his parents, who, in turn, are entrusting the school with a very vital part of his training. We consider our share in the education of this child to be a sacred trust and will endeavor to instruct him/her as an individual. Each child is a human being endowed with God-given abilities and unique personality. We recognize that each student will respond differently to what is presented; however, all of them will be exhorted to produce to their fullest potential.

## **Admissions Policy**

Mt. Moriah Christian School accepts students without regard to gender, race, color, national or ethnic origin, or religious affiliation. Because it is a Christian School, students who enroll agree to participate fully in all required religious activities such as Bible class, chapel, etc. Mt. Moriah may deny admission to students with physical or mental handicaps because the school is not physically able to accommodate disabled students and because it does not have staff or resources to serve students with exceptional learning disabilities.



Before a student in kindergarten through 12th grade is accepted for enrollment, the parent(s) and student must attend an interview with the principal. Records from the previous school year must be presented, and the student will be tested for academic placement. A birth certificate or other record of birth must be submitted for all new students. No student will be admitted to class without an updated immunization record.

Mt. Moriah Christian School reserves the right to accept a student on a trial basis. We may re-evaluate his/her progress at any time deemed necessary by the administrator, staff, or Board of Directors to determine if it is still in the best interest of the school and the student to continue his/her attendance. Mt. Moriah Christian School reserves the right to dismiss any student at any time for reasons of noncooperation, the inability of the child or parent to adjust to the school, delinquent tuition payment, or any other reason deemed necessary by school leadership.

## **Curriculum**

*The preschool has its own Bible based thematic curriculum. The curriculum repeats every other year so children in a two-year program do not have the same activities.*

**Kindergarten-1st Grade** follow the Abeka curriculum.

**2<sup>nd</sup> Grade:** Abeka and guided reading

**Bible, K-5<sup>th</sup>:** Positive Action

**Grades 1<sup>st</sup>-3<sup>rd</sup> Social Studies:** Abeka

**Grades 4<sup>th</sup> and 5<sup>th</sup> Social Studies:** Bob Jones University

**Grades 3<sup>rd</sup>-5<sup>th</sup> ELA and Science:** Bob Jones University

**Grades K-2<sup>nd</sup> Math:** Abeka

**Grades 3<sup>rd</sup>-5<sup>th</sup> Math:** Bob Jones University

**Grades 6<sup>th</sup>-12<sup>th</sup>:** Bob Jones University

*\*We use supplementary materials from other resources.*

*\* We do not use state curriculum or testing as in public schools and do not teach common core.*

We offer a full curriculum including art, music, library, and physical education, as well as a weekly science lab. The curriculum chosen is Biblically based; however, issues of individual church practices are not taught. Questions of such nature will be referred to the parents to discuss with their children.

Students in grades 1-12 will incorporate areas of special study in Science, History and/or Reading in the completion of projects. These projects are part of the grade in these subject areas. Students may be guided by their parents through the project, but it must be their own work. Detailed explanations and rubrics will be given prior to the beginning of the project. Ample time will be given for the projects to be completed.

Students may be given benchmark testing in the fall and spring of each year to ensure that our curriculum is being used effectively and matches the state required standards.

Map Growth testing is done in grades 1-12, three times per school year. Kindergarten has their own readiness testing and results will be shared with the parents. If a child scores poorly on this readiness test and has poor or declining grades, MMCS reserves the right to consult with the parents about the possibility of retention. It will never be our aim to fail a child, but readiness and success are not based on age but the ability and maturation of the child. Copies of the scores are included in the permanent records for each child.

## **Grading Scale**

Kindergarten students will receive a detailed progress report for each quarter's grading period.

### **Grades 1st-12th**

A+	100%	B+	90-91%	C+	82-83%	D+	73-74%	F	60-65%
A	94-99%	B	86-89%	C	77-81%	D	68-72%		
A-	92-93%	B-	84-85%	C-	75-76%	D-	66-67%		

## **Extra Credit**

Extra credit is offered at the discretion of each teacher and is considered a privilege.



## Honor Roll Classification

4.3	Gold Ribbon
4.0	Highest Honors
3.5-3.9	High Honors
3.0-3.4	Honors

Students may be retained in their present grade if they have “F” averages in two or more core subject areas (math, language, reading, science, or history) or if a student has missed more than 20 days of school.

Principal medals will be given at the end of the year to students who have a 4.0 on the final grade for the year.

## Records

Report cards are records of grades and attendance for the home and school. A copy will be kept in each student’s permanent file. When a child transfers to another school, a record request form should be sent to MMCS and we will forward a copy of all permanent records, attendance reports and discipline reports to the requesting school. No records can be hand delivered. Records will not be transferred to other schools until all financial obligations have been fulfilled.

MMCS uses ***Gradelink Student Information System*** to record all assignments, grades, and correspondence with the parents. Parents are given an access code that allows them to check on academic progress at any time. This program gives parents a window into the assignments that are not completed prior to the end of the reporting period. Teachers and parents can communicate through this system directly.

Progress reports will be given to the parents midway through each grading period. Formal parent-teacher conferences will be scheduled at the end of the 1<sup>st</sup> and 3<sup>rd</sup> grading periods, but parents or teachers can make an appointment for a conference, as necessary.

The report cards will be given to the parents one day prior to the 1<sup>st</sup> and 3<sup>rd</sup> nine-week grading period. For the 2<sup>nd</sup> nine-week grading period, the report card will be sent in the Wednesday folder.

Final report cards, awards etc. will be presented at the awards ceremony on the last day of school. No final report cards will be given prior to the ceremony. NO CHILD WILL BE KEPT FROM THE AWARDS CEREMONY OR GRADUATION due to unpaid financial obligations, but MMCS reserves the right to withhold the report card and final paperwork until paid in full.

## **PARENT/TEACHER FELLOWSHIP**

Parents are encouraged to take an active part in our PTF. The following will help clarify the services and function of the organization:

**Purpose:** This Fellowship is a strong and supportive base of parent volunteers working together supporting teachers, students, parents, administrators, staff, and school board members. Biblical principles allow us to seek His divine guidance for our children's mental, physical, spiritual, emotional, and social growth. The administration views the Parent Teacher Fellowship as an important source of support regarding the total school program.

PTF recognizes the authority of the School Board and the administration in all things pertaining to the school and its programs. Membership of this organization is free and shall consist of parents and guardians of currently enrolled students, teachers, and administrators associated with MMCS.

If you would like to serve your school as a PTF board member or volunteer worker, please inform one of the PTF officers through the school office.

## **THE "MATTHEW 18 PRINCIPLE"**

The process of using Biblical Guidelines for "Problem Solving and Conflict Resolution."

*It is God's will that we live and work together in harmony. Jesus said, "A new command I give unto you; Love one another. As I have loved you, so you must love one another. By this all men will know that you are my disciples, if you love one another." John 13:34-35 "Love is forgiving and submitting to one to another." Ephesians 5:21 4:32*

**There is a godly way to solve any and all problems between people in any community, even the Christian School or Church. This is a workable and successful process, given by Jesus, Himself. It is found in Matthew 18, thus it is known as "the Matthew 18 Principle."**

*Matthew 18:15-17 says, "Moreover if a brother shall trespass against you, go and tell him his fault between you and him alone; if he will hear you, you have gained your*

*brother. But if he will not hear you, then take with you one or two more, that in the mouth of two or three witnesses every word may be established. And if he will neglect to hear them, tell it unto the church; but if he neglects to hear the church, let him be unto you as a heathen man and a publican.”*

**There are several clear principles that Jesus taught in solving people-to-people problems:**

Therefore, when a serious problem arises between people in the school (this can be any combination of people such as: parent-teacher, parent-parent, parent-administrator, teacher-administrator, student-teacher, school board member-administrator, etc.) the parties involved are to meet to seek the Lord’s solution in the matter. This is a Matthew 18 meeting.

**Keep the matter confidential.** The pattern of sharing the problem only with those directly involved establishes the principle of confidentiality.

It is important that the matter be taken to the person who can do something to resolve the matter and not involve bystanders who are not responsible for taking action to solve it.

**Keep the circle small.** “If another believer sins against you, go privately and point out his offense ....” The first step and most often the only step needed in solving a person-to-person problem is for one of the two people involved to initiate face-to-face dialogue. Most problems are solved at the two-people level.

**Be straightforward.** “Tell him his fault.” Jesus tells us to be forthright and to love honestly. Sometimes it is difficult to be straightforward and tell someone the very heart of the matter. But restoration and improvement can only come when the issues are lovingly, yet clearly, presented. The Scripture says, “Faithful are the wounds of a friend ....” Proverbs 27:6

**Be Forgiving.** “If he shall hear you, you have gained your brother.” This implies that once the matter is resolved, we should wholeheartedly forgive and restore the person whose fault has offended us. Galatians 6:1 reads, “Dear brothers and sisters, if another believer is overcome by some sin, you who are godly should gently and humbly help that person back onto the right path. And be careful not to fall into the same temptation yourself.” Most school problems are resolved at the two-people level. Forgiveness and restoration is the normal conclusion. If these procedures are followed with the right spirit, matters of this type would rarely, if ever, go before the School Board. **In practical terms, the applications of this principle become clearer when each person realizes that they GO ONLY TO THE PEOPLE INVOLVED** when starting this procedure.

As mentioned earlier, most school problems are resolved at the two-person level. Forgiveness and restoration is the normal happy conclusion. The few problems which are not resolved at level one move on to the next level, which includes another person, usually the principal, who may be involved in a joint conference with the parties.

**Take one or two others along.** If the issue isn't resolved, bring in a trusted third party (a teacher, parent or mediator) to help. These people should be neutral and not "taking sides".

Beyond this level, the matter may be taken to the school administrator and then to the school's governing board by the school administrator.

**Take it to the Principal or School Administrator.** Although, the goal is still resolution and restoration, involving an authority gives a more formal oversight. If the person refuses to make peace or continues harming others, appropriate boundaries will be put in place. This could mean consequences, separation or restriction.

### **Guidelines for a "Matthew 18" Meeting are:**

1. Keep the matter confidential.
2. Keep the circle small.
3. Be sure you know all the facts.
4. Be straightforward in love.
5. Be humble and submissive.
6. Be quick to forgive.
7. Pray and work for a solution and resolution.
8. "Love never fails." I Corinthians 13

**Parents can play a vital roll** in helping their child/children understand and live out the Matthew 18 principle, which is rooted in Jesus' teaching on handling conflict and restoring relationships.

#### **1. Model the Principle at Home**

- Show your child/children how to talk directly and kindly to someone when there is a problem.
- Avoid gossip or venting about others in front of them. Instead, model going to the person privately and respectfully.

#### **2. Teach Clear Steps of Matthew 18**

Help your child/children understand the basic process in age-appropriate terms:

- Talk to the person first (gently & privately)

- If talking doesn't work, ask a trusted adult/teacher to help.
- Only involve more people if necessary.

(You could even role-play situations so they can practice what to say)

### **3. Encourage Direct Communication**

- If your child tells you about a conflict at school, resist the urge to fix it yourself.
- Guide them to try resolving it first by talking kindly to the other person.  
Ex. "How do you think you could talk to them in a way that's kind but clear?"

### **4. Promote Forgiveness and Reconciliation**

- Emphasize the goal of making peace, not just "being right."
- Remind them that forgiveness does not mean ignoring hurt, but it opens the door to healing and friendship.

### **5. Partner with MMCS**

- Support our policies that reflect Matthew 18 values.
- Work with your child/children's teacher/s to help with conflict resolution.

### **6. Pray with Your Child/Children**

- Help your child pray for wisdom and courage to resolve conflict in a way that honors God and build peace.

## **Contact with Teaching Staff**

While our teachers are committed to supporting students and partnering with families, we believe in fostering principles of rest and balance. Therefore, teachers are not expected to respond to calls, texts or emails outside of regular school hours. While occasional after-hours communication may occur, most responses will be given during the next business day.

Teachers are not available for conferences or meetings with parents during instruction time or in the morning prior to the start of school. Parents can call the office at any time and leave a message for the teacher or principal. Teachers will respond as soon as is reasonable during the school day. **Teachers can be reached by phone at the school between 8:15 am -3:30 pm for our South Campus and 7:15 am – 2:30 pm for our North Campus. Teachers will not be asked to take phone calls or text messages from parents during instruction time.**

You may also contact your teacher through email, the Remind App or the Gradelink app or website. The principal will be available to meet with you personally during the

school day upon request and availability. Please call the school office to schedule a meeting day and time. No visitors, parents, or unauthorized personnel will be permitted to enter the school hallway during school hours. Your visit will be restricted to the meeting area only.

Though teachers may send updates and information through their class Remind App, they will not be able to have constant communication with parents throughout the school day. They will respond to any questions or comments when they have the availability to do so. If there is an emergency, please call the school office and leave a message with our administrative assistant.

## **Social Media Statement**

Students, staff, and families of MMCS are expected to use social media in a way that reflects the values and mission of our Christian community. We encourage all members of our school family to think before posting and to use social media in a way that promotes kindness, respect, and good judgement.

- Demonstrate respect, kindness, and integrity in all online interactions.
- Avoid content that is inappropriate, harmful, or offensive.
- Refrain from posts that could negatively impact the reputation of the school, its staff, or students.
- Understand that public posts on personal accounts may still reflect on the school community.

Inappropriate use of social media may result in disciplinary action in accordance with the school's behavior policy.

As partners in creating a positive and supportive school environment, we ask that parents use social media responsibly when discussing school related matters. This includes but is not limited to:

- Communicating respectfully about students, staff, and the school.
- Addressing concerns directly with school personnel rather than on public platforms.
- Protecting the privacy and dignity of all students, families, and staff members.
- Avoiding posts that could harm the reputation of the school community.

We value open communication and ask that parents model respectful online behavior. If issues arise, we encourage direct communication with the appropriate school staff.



Failure to adhere to these guidelines may impact a family's standing with the school, depending on the nature and severity of the issue.

### **Non-Disparagement Agreement**

In the spirit of I Corinthians 6 and as a condition of initial and continued enrollment at Mount Moriah Christian School (MMCS), each parent, student, and/or guardian agrees and understands that they will not disparage or make negative comments about MMCS, and/or its staff members, teachers, board members, school administration, and/or current or former employees, to persons who are not affiliated with MMCS.

Any concerns must be addressed through the proper channels within MMCS, including bringing those concerns to the attention of the Executive Director or, alternatively and where appropriate, the MMCS Board. MMCS reserves the right to expel any student who violates this policy (including negative comments made by parents and/or other family members and/or friends of such student).

This provision shall not be interpreted or applied to infringe any constitutionally- or statutorily-protected right of any person.

### **School Conduct**

At Mount Moriah, we believe in nurturing a supportive and respectful community where every student can thrive both academically and spiritually. We believe that strong relationships are built on honesty, humility, and care for others. Although our disciplinary guidelines are designed to encourage positive behavior and personal growth, reflecting the values we hold dear, students are expected to contribute to a disciplined environment in the school and classroom. Parents and teachers must hold students responsible for certain principles of orderly behavior. When conflicts happen, we will handle them directly, respectfully and with a desire to understand and restore. We grow stronger by working through challenges together.

### **Expectations of Students:**

1. Demonstrate Christian Character
  - Act with honesty, integrity, humility, and kindness.
  - Refrain from lying, cheating, stealing, and gossiping.

- Avoid all behavior that dishonors Christ or undermines the witness of school.
2. Respect Authority and Peers
    - Obey all directions from teachers, administrators, and staff.
    - Speak respectfully to and about all individuals.
    - Address conflict using the Matthew 18 Principle
  3. Uphold Academic Integrity
    - Complete all work honestly.
    - Avoid plagiarism and cheating in all forms.
    - Support a culture of learning and excellence.
  4. Maintain Purity and Modesty
    - Abstain from inappropriate language, sexual behavior, or romantic displays.
    - Follow dress code to reflect modesty and professionalism.
  5. Protect School Property and Environment
    - Use facilities and materials respectfully.
    - Avoid vandalism, graffiti, or any form of destruction.
  6. Be Punctual and Prepared
    - Attend school regularly and on time.
    - Arrive with appropriate materials and a ready attitude.

### **Rules to Follow:**

1. Students are NOT to bring to school anything that would be dangerous or harmful to themselves or to other students physically, mentally, or spiritually. This means that students will not have with them (in pockets, backpacks, tote bags, lunch boxes, purses, etc.) such things as knives, guns, sling shots or other weapons, matches, tobacco (this includes electronic cigarettes or any vape device), alcoholic beverages, drugs or medications, or indecent literature or pictures.
2. Students who must take medication at school must have a note from their parent and physician. Medication includes anything taken orally, such as cough drops, throat sprays, asthma inhalers, etc. Such medications in its original bottle/packaging will be administered from the office or school nurse only. All medication must be taken immediately to the school office upon arrival to the school.
3. Students are to walk at all times in the building and on the stairs. Students will speak in voices conducive to a learning environment.

4. When attending school programs and functions, courteous and respectful standards of behavior are to be observed. Students will dress as suited to the occasion and in accordance with the school dress code.
5. In keeping with the standards of respect, no student will deface or damage furniture, books, walls, lockers, or any other property belonging to the school, staff members, or other students. The building and grounds are to be kept free from trash and clutter.
6. Gum chewing is not allowed on school property. Students will eat only at lunchtime or during class snack time. They will eat only in assigned areas and will dispose of trash in appropriate containers.
7. Students will not leave the school grounds without permission or supervision.
8. Students who bring cell phones to school at our South Campus must give their phone to their homeroom teacher upon arrival to their classroom and it will be returned at the end of the day. Students at our North Campus will place their phones in a centralized location (determined by school leadership) upon arrival to school and it will be returned at the end of the day. Phones are to be shut off before giving them to the teacher or placing them in the centralized location. No calls or texts are to be made or received during school hours including the use of a smart watch (Apple or other smart watch). If you need a message to be given to your child, please call the office and a member of the administrative team will relay the information.
9. If a child is caught deliberately cheating, they will be removed discretely from the class. Deliberate cheating is classified as using a cheat sheet, copying another student's work, using a book to look up the answers, using a computer or calculator when permission has not been granted for the use of those mediums. The teacher will discuss the matter with the child. If this is not the first time the child has been removed from the classroom for cheating, the child will forfeit one letter grade on that paper for cheating. If the cheating happens on a test, the test will be graded as an F. There will be no chance to repeal the grade. The parents will be made aware

of the situation and level 2 and/or level 3 discipline will be implemented. A continued pattern of cheating will be dealt with by school leadership.

10. If books are damaged during the school year, students will be assessed a fee based on the amount of damage. This must be paid prior to the end of the school year.
11. Students will not hurt another person physically or emotionally at any time. MMCS prohibits any form of physical violence, such as hitting or pushing, and emotional harm, including verbal abuse or manipulation. It applies to all school-related settings, including classrooms, hallways, playgrounds, and online platforms.
12. To protect the privacy and safety of all students and staff, audio, or video recording of any kind (including on phones, tablets, or other devices) is strictly prohibited on school grounds or during school-related activities without prior approval from school administration. This policy applies to students, parents & visitors. Exceptions may be made for educational purposes with staff oversight and consent of those being recorded.
13. See our “Bullying and Harassment Policy” and “Anti-Bullying Contract” on pages 23 & 24.

## **Disciplinary Code**

*Train up a child in the way he should go and when he is old, he will not depart from it. Proverbs 22: 6*

Discipline is not about punishment. Our discipline policy is to ensure a spiritual, social, and academic environment conducive to a positive Christian learning experience to prepare students to stand firm in their faith in Jesus Christ, to be academically sound, and to be productive, responsible citizens at home, church and in our community. In order to achieve this goal, we have developed the following discipline policies for when a student chooses to misbehave.

Students must take full responsibility for their own actions regardless of the choices of others. Discipline will be determined based on factors such as previous offenses, response to previous discipline, and confession vs “being caught” are taken into consideration. Discipline will differ from person to person, even in the case of similar offenses. Staff and administration will treat those who have erred with grace, kindness and firmness and will administer disciplinary actions appropriate to child’s age, grade, and seriousness of inappropriate behavior.

Each classroom will have a set of posted class rules/expectations students are expected to follow, and each teacher will communicate these rules along with the appropriate consequences and rewards. Proper behavior is expected at all times during the school day and on every part of the school campus (i.e. classrooms, playground, lunchroom, etc.) including school activities during and after regular school hours.

## **Inappropriate Behaviors and Consequences**

In all grades, most minor behaviors will receive a verbal warning. Parents may not be notified of minor behaviors (verbal warnings). If the behavior continues parents will be notified via a disciplinary form of both the disciplinary action and the reason for it. Parents will be asked to read and sign off on the form to show acknowledgement of their child's behavior.

Neither the offenses nor the consequences listed below are intended to be all inclusive and may be changed or altered as experiences and situations deem necessary.

MMCS must comply with local, state, and federal law and in some cases will be required to inform local law enforcement agencies of certain illegal or suspected illegal activities.

### **Level 1:**

#### **Disciplinary Options:**

1. **Lunch Detention:** Student will be assigned a seat, during lunch, away from their classmates. It will be used as a time to sit quietly, eat their lunch, and reflect on their actions.
2. **Change of Seating:** The teacher may move or reassign the seating or isolate the students' seat in a classroom or the lunchroom to help improve classroom behavior/disruption.
3. **Withdrawal of Privileges:** Privileges such as recess, special classes, and school assemblies will be taken away from the student.
4. **In School Suspension:** One or two days of in-school suspension.
5. **Other Techniques:** Age-appropriate classroom corrective techniques that the teacher deems effective and appropriate.

**Further violations will result in utilizing progressive discipline.**

## **Offenses:**

1. Cafeteria misbehavior
2. Hallway or bathroom misconduct
3. Classroom or school disruption
4. Pushing and/or shoving
5. Academic dishonesty (cheating)
6. Repeated failure to bring textbooks, workbooks and supplies to class
7. Displays of physical affection
8. Indecent or inappropriate language
9. Use of electronic devices, including but not limited, to cell phones, headphones, laser pointers, iPods, portable gaming devices, and/or digital cameras during school hours including unauthorized video or audio taping
10. Bringing in items such as toys (including trading cards of any kind) that have not been teacher approved
11. Possession of over-the-counter medications
12. Disorderly Conduct or unsafe behavior
13. Spitting, marking or damaging floors, desks or other school property
14. Repeated dress code violations
15. Disrespect toward teachers, staff and other adults
16. Bullying other students
17. Persistently annoying another student.
18. Unauthorized use of a vehicle on school property
19. Repeated tardiness to Class (Grades 6-12)

## **Level 2:**

### **Disciplinary Options:**

1. **Withdrawal of Privileges:** Privileges such as recess (students K-5), special classes, and school assemblies will be taken away from the student.
2. **Suspension:** 3 days of in or out of school suspension.



3. **Parent Contact:** The students' teacher or principal will call, text or email the parent (through the Gradelink app or website).

**Further violations will result in utilizing progressive discipline.**

**Offenses:**

1. Continuation of misbehavior from Level 1
2. Leaving school grounds without permission
3. Stealing
4. Inciting a fight or verbal argument
5. Petty vandalism
6. Harassment
7. Racial/ethnic slurs
8. Spitting on another person
9. Making false reports
10. Alcohol &/or drugs – Possession/use/transfer of over-the-counter medications.

**Level 3:**

**Disciplinary Options:**

1. **Suspension:** 4-5 days out of school suspension.

**Further violations will result in utilizing progressive discipline.**

**Offenses:**

1. Continuation of unmodified misbehavior from Level 1 and 2
2. Maliciously setting off false alarms
3. Tampering with fire extinguisher
4. Maliciously destroying or defacing school property or buses or private property going to or from school
5. Fireworks/stink bombs/smoke bombs (possession or use of)
6. Sexual Acts

7. Illegal use of the network; intentional deletion/manipulation or damage to files or data belonging to others; copyright violations or theft of services and/or identity will be reported to the appropriate legal authorities for possible prosecution.

#### **Level 4:**

#### **Disciplinary Options:**

8. Out of school suspension until expulsion meeting has been set with student, parent, principal, and school board
9. Referral to civil authorities or police for action

#### **Offenses:**

1. Continuation of Level I, II, and III
2. Assault on a school employee or student
3. Threats to a school employee or student
4. Starting a fire
5. Bomb scare
6. Weapons
7. Selling or distribution of alcohol/drugs
8. Physical fighting
9. Violation of PA Laws

### **Threats and Violence**

All threats of physical harm of any kind will be managed immediately. Staff members will follow steps to assure all students are safe.

1. The staff member that has been made aware of or witnessed the threat will pull the students and witnesses aside to get information from them.
2. If the original staff member is not the students teacher, they will notify their teacher of the situation.
3. Once their teacher is involved and all information has been collected, the teacher will notify the school principal.

4. Parents will be notified by the principal as soon as the situation has been assessed, and all the facts have been made clear.
5. At this stage, school discipline will be implemented based on the severity of the threat and the appropriate legal authorities may be contacted, if necessary.

\* The offending student/s will be withheld from class and will remain with the security guard until the situation has been resolved.

Any unilateral attack on an individual or staff member will be considered an assault. Anytime blows are exchanged, the incident will be considered a fight, and both parties will be held equally responsible regardless of who started or who won the fight. In addition to school discipline, all incidents of threats, fighting or assault will be referred to the appropriate legal authorities. These provisions shall be in effect at all times on school property, buses, or while attending any home or away school function.

## **Bullying and Harassment Policy**

Harassment and/or bullying is an intentional electronic (\*cyber bullying\*), graphic, written, verbal, emotional or physical act or series of acts that may be reasonably perceived as being motivated either by any actual or perceived characteristic that is directed at a student or students. Bullying and harassment is intended to harm or embarrass, may be repeated over time, is severe, persistent, pervasive and involves an imbalance of physical, emotional, or social power. These actions substantially interfere with education opportunities, benefits or programs and may affect the ability of a student to participate in or benefit from programs or activities by causing mental duress or psychological trauma by placing the student in reasonable fear of physical harm or emotional distress. This includes, but is not limited, to name-calling, violence, theft, rumors, exclusion, threats, intimidation, humiliation, putdowns, pranks, interfering with another student's education, or disrupting school operations. Such behavior/s is considered harassment and/or bullying whether it takes place on school property, at any school-sponsored function, in a school vehicle (school bus or van) or through school owned technology. Behaviors off school property, including designated bus stops or through electronic media may be subject to this policy to the extent that such behavior disrupts the learning environment of the student(s).

Mount Moriah also recognizes intimidation as a possible form or expression of harassment or bullying.

\*Cyberbullying is defined as the use of information and communication technologies (email, text or picture messages, defamatory web sites, social networking, etc.) to support deliberate, hostile behavior intended to frighten or harm others.

At Mount Moriah we strive to create a safe, civil, and supportive environment that is necessary for students to learn and achieve high academic standards. We strive to build an environment in which all individuals are free to work, learn, and develop relationships without fear of intimidation or humiliation as a result of unwanted or unacceptable behavior from others. It is essential to the well-being of all students and staff to treat each other with courtesy, respect, individuality, and dignity regardless of age, gender, race disability, intelligence, athletic ability, or popularity. Racial slurs, sexual innuendos, bullying, intimidation, and harassment of any kind are prohibited and will result in disciplinary action. We expect our students to show respect and model Christian behavior for their younger peers to follow. Each student must sign a No Bullying Contract (attachment A) at the beginning of the year which will thoroughly explain the consequences of bullying.

**Any form of bullying is unacceptable, and every incident will be taken seriously by all.**

### **Playground Rules (South Campus)**

1. Both boys and girls in all grades MUST wear socks with closed toe shoes for safety on the playground.
2. Students must walk carefully, not run, when crossing the parking lot to and from the playground.
3. Students will not cross the parking lot to the playground without a staff member present and aware to ensure the students' safety.
4. Students must remain in view of the playground staff.
5. No toys from home are permitted to be brought to school or taken out on the playground.
6. Grades 3-5 are permitted to use the equipment in the playground shed but must neatly put all equipment away at the end of recess.
7. Recess will be outside if the temperature feels like 40 degrees or above so students must wear appropriate outerwear/clothing. If temperature or weather

conditions do not allow for outdoor recess, the students will have an indoor recess in their individual classrooms.

- 8.** Students must use the restroom before recess. Generally, if they must use the restroom while they are outside, they will not be permitted to go back outside unless it's an extenuating circumstance. (Students are offered restroom breaks before and after lunch and before they go out to the playground.)

(At least two staff members will be on the playground during each recess and at times may be assisted by the security guard.

## **Special Classes and Electives**

- 1.** During specials and elective classes, students are expected to maintain the same level of behavior and respect that are required in their main classrooms.
- 2.** Staff in these classes will reinforce standards & rules set forth in the handbook and individual classroom rules.
- 3.** If a student continuously ignores the rules of the classroom, they will be sent back to their main classroom for the remainder of the special or elective class.
- 4.** Students will be required to wear sneakers/tennis shoes for gym class. No crocs, boots or loafer type shoes will be allowed. Students who do not wear proper shoes will not be permitted to participate in gym class.
- 5.** Grades K-5 gym class will be on Thursdays and may be held outside when the weather permits and feels like 40 degrees or above, so proper outerwear is required.
- 6.** Students are expected to try and do their best even if it's not their favorite project or activity.

## **Bus Conduct**

According to Pennsylvania state law, student conduct on school buses, and discipline for misconduct falls under the jurisdiction of the school administrator. Accordingly, the following procedure shall be in place to handle any and all cases of misconduct on the bus:

The bus driver, in keeping with the policy of a particular school district, shall present a formal written complaint of misconduct to the administrator. The administrator shall take the following action:

**First complaint:** conference with student(s) and bus driver, incident report(s) filled out and sent home to be signed by parents and returned. Incident report placed in student(s) permanent files(s).

**Second complaint:** conference with student(s), parents, and bus driver. Formal plan of action for correcting the behavior put in writing and signed by all parties. Incident report(s) will be filled out and signed by parents. Action plans and incident reports placed in students(s) permanent file(s).

**Third complaint:** 1–3-day suspension from bus; incident report filled out and sent home to be signed and returned.

**Fourth complaint:** Permanent suspension from transportation services; transporting student(s) to and from school becomes the responsibility of the parents or guardians.

*\*Pennsylvania School Bus Driver's Manual, Publication 117, January 2002, page B-9.*

## **Locker Room Procedures**

Our 4<sup>th</sup> and 5<sup>th</sup> grade students at our south campus as well as all students at our north campus will be given a locker at the beginning of the school year. While they must provide their own lock if desired, a combination or key **MUST** be given to the teacher. The locker is the property of the school, and the school reserves the right to check the lockers at any time. You may use magnetized items to enhance your locker. Stickers and adhesives that cannot be removed easily are never permitted and grounds for an infraction. Students are restricted from keeping prohibited items in their locker to avoid detection. School staff will monitor this area so that correct behavior is being exhibited in this area.

## **Dress Code**

Although there is no formal dress code, Mt. Moriah Christian School students are expected to dress in a manner befitting Christian youth. Modesty, neatness, and



practicality will be the guiding principles. Casual dress is permitted, but students are not permitted to wear torn or sloppy clothing including sagging jeans, pajamas and/or t-shirts with negative, outlandish, disrespectful messages or pictures. Students are not permitted to wear do-rags or any type of headwear in class. Girls' shorts, skirts and dresses must be finger-length or longer and shorts must be worn under skirts and dresses. Sleeveless shirts or dresses are permitted, but muscle shirts or girls dresses or shirts with spaghetti straps, bodycon dresses or anything similar are not allowed. The shoulders and abdomen must be fully covered. Students are permitted to wear leggings but must wear with tunic length tops to ensure that at least  $\frac{3}{4}$  of their backside is covered. Girls may not wear low cut or revealing tops or dresses. Facial piercing and dangle-type earrings are not permitted for any student due to safety issues. However, stud earrings are permitted. Both boys and girls **MUST** wear socks with closed toe shoes for safety on the playground. No shoes with wheels or flip flops will be permitted on school grounds. Students in Kindergarten through third grade are not permitted to wear shoes with heels or strappy shoes. Students in all grades **MUST** wear tennis shoes/sneakers for gym for safety reasons.

The school reserves the right to make judgments regarding acceptable attire. If a student violates the dress code, several possible actions may be taken:

**First Infraction:** Student will be given a written notice to take home signed by the principal.

**Second Infraction:** Student or Administration will call home for a change of clothes before he/she may attend class.

**Third Infraction:** Student will be sent to the Administrator for disciplinary action. He/she will call home for a change of clothes before he/she may attend class.

## **Internet/Computer Usage**

The school has laptops available in grades 1-8. These computers are equipped with internet capability. Students in grades 1-5 will only be permitted to use their laptops in the school setting and at their teacher's discretion. No student is permitted on the internet without DIRECT and CONSTANT supervision of the teacher and only with a specific educational purpose (NO SURFING). When a student enters the 6th grade, they will be assigned a laptop for their school needs. They will use the same laptop throughout 7th and 8th grade as well. These laptops will be purchased by the school and are to be used in class and at home for research and class assignments **ONLY**. If students do not follow the guidelines set by MMCS administration and the classroom teachers, they may lose the privilege of using their school laptop in class and at home.

All computer work will have to be done on their own time at home. The following guidelines must be followed:

- Each student is responsible for the laptop they are assigned.
- No student is to touch another student's laptop for any reason.
- Laptops are not for personal use.
- No student is allowed to download any type of software or app.
- Laptops should be charged nightly.
- No eating or drinking while using the laptop.

Each classroom teacher may add to these guidelines for their specific classes. Students are expected to follow those as well.

If a student is careless or purposely does anything to their laptop that warrants repairs or replacement, it will be the responsibility of that student to pay for it.

***Note:*** *The computers belong to the school and have been purchased with school funds that are separate from the book fee paid by the parent(s).*

## **Student Health**

Students are very susceptible to communicable diseases, so it is important to keep immunizations up to date. The school uses a standard form for immunization records that must be filled out by the child's physician. The Department of Education requires a medical and dental exam and a tuberculosis test for the first year of school. The school nurse checks the records periodically and will advise the parents if the information is needed.

No prescription medication will be dispensed without a written note from a physician. Required medications will be administered by the office staff or the school nurse only. Teachers are not permitted to dispense medicine. Students may not medicate themselves unless in the presence of authorized staff. Parents may also come to school themselves to administer medications when special arrangements are needed.

If your child comes to school with a fever (100.4) or is visibly sick, we will send them back home. Any student being sent home with a fever above 100.4 may not return to school until they are fever free (without medication) for 24 hours. Any student sent

home by the school administration or school nurse will be marked legally absent for the day.

## **Volunteer Policy**

The school will occasionally utilize volunteers to help with special projects at the teachers' request. Unless under the direct supervision of a teacher, volunteers must complete a Volunteer Application, have appropriate clearances, and background checks, and be in agreement with the school's Statement of Faith. The volunteer handbook must be signed and returned to one of the administrative assistants. All volunteers must exemplify conduct reflective of a positive Christian example to students, parents, and the community. These forms can be obtained by calling our administrative assistants.

## **Attendance Policy**

Pennsylvania law requires school attendance until the age of 17. These requirements are found in Sections 1326, 1327, and 1329 of the Pennsylvania School Code. Prompt and regular attendance is essential to sustained progress in school. A student not only misses work on the day of absence, but they also miss instruction time making it harder to keep up with new material. Regular attendance is also part of training in Christian character.

“Mandatory school attendance shall begin with the school year in which the child's sixth birthday is reached prior to the first day of school of such year, or upon enrolling in a kindergarten program.” Kindergarten attendance has been questioned in a state court case. The finding of the case is as follows: “although a school district is not required to provide kindergarten and parents are not required to enroll their child in kindergarten, once they elect to enroll a child, the child is subject to the Public-School Code's compulsory attendance requirements”. Therefore, ALL students enrolled at Mt. Moriah will be held accountable to the Albert Gallatin and MMCS attendance policy.

In keeping with Albert Gallatin Area School District's school policy, Mt. Moriah Christian School designates “legal” absences and “illegal” absences. In order to enforce the state attendance laws, Mt. Moriah Christian School will designate an administrator to collect classroom attendance data and make appropriate referrals

to the District Magistrate as well as the State Department of Education. Parents/Guardians are expected to call the school to report a student's absence when their student is not in school.

When a child is absent from school, a signed note from the parent/guardian must be sent upon his/her return explaining the reason for the absence. If a written statement is not received by the fifth (5th) day following the student's return, the absence will be classified as "illegal". A doctor's excuse will be required for an extended absence or communicable disease and again is expected within the fifth (5th) day following the student's return.

**Legal absences are defined as:**

- Illness as certified by a written note from a parent, not to exceed ten (10) days per school year. Verification by a physician **will be required** if absences exceed 10 days. The excuse from the doctor is due to school within 5 days. **Third party doctor excuses only please!**
- Death in the family, limited to 5 days for the death of an immediate family member, limited to 3 days for others.
- Impassable roads, as certified by the bus driver, township supervisor, or state police.
- Recognized religious holidays.
- Calamity (fire or flood)
- Medical appointments that absolutely cannot be scheduled outside the school day. Absence must be verified by a doctor's excuse upon the student's return to school.
- Illness or injury in the family when the student's absence is verified by a physician.
- Advance requests for unusual absences such as vacation will be considered on a case-by-case basis and may be denied if the student has a history of absences or tardiness. The requests must be made in writing at least two (2) weeks in advance and have a five (5) day limit. Any days beyond the five (5) day limit will be classified as "illegal" absence, which cannot be made up. Any assignments turned in after five (5) days will not be accepted. It is the responsibility of the parent and/or students to contact teachers for any missed assignments. Teachers are not required to give assignments ahead of regular class schedules in order to accommodate students who will be gone during a given period of time.

Any absence not meeting the requirements stated above will be considered an “illegal” absence. When a student in grade 1-8 accumulates ten (10) legal absences or three (3) illegal absences, whichever comes first, by law official notification in the form of a letter will be mailed to the parents stating such. Any illegal absence after five (5) days will result in a referral to the Children and Youth Services as well as absences of the twenty (20) day limit.

Students may be dismissed from MMCS if absences of any kind reach a maximum of 20 days in any given school year. This includes accumulated tardies, vacations, legal and illegal absences.

Any student arriving any time after 8:45 a.m. until 9:30 a.m. will be counted tardy. More than three (3) tardies per month will make the student ineligible for monthly perfect attendance awards. Three tardies will equal one day of absence. Any student departing school between 2:45-3:10 other than a doctor’s appointment, will be charged with an early departure. Three early departures will equal one day of absence.

One half-day absence shall be charged if arrival at school is after 9:30 a.m. or if the student leaves before 2:45 p.m. Students must be present for 3 hours and 10 minutes to be counted present for one-half day.

Students will have an equal number of days to make up work as their absence. If one day is missed, one day will be given for make-up work to be completed. The test will be made up at the teacher’s discretion. Please contact the teacher directly for her policy regarding make-up work.

## **Party Invitations**

If you wish to pass out party invitations at school, you **MUST** include **ALL** of the students in your child’s class. If it is an all-girl or all-boy party, then just make sure that **ALL** of those kids are included. If you choose to be more selective, you must mail out the invitations, and please be careful to not have your child announce the selectivity at school. Not being invited to these parties and knowing it can be a very hurtful thing for the children.

## **Snack/Lunch**

Hot lunch is offered five days a week, but children can bring their own lunches each day. Please do not send items that need to be heated or kept in the refrigerator. We are not equipped to provide these services. Preschool and Kindergarten students will have snacks, and we encourage healthy snacks such as fruit, raw vegetables, crackers and cheese, rather than cookies and candy. Soft drinks are not permitted for lunches or snacks; juice drinks, milk, and water are better choices. Forgotten lunches (more than 2 times) that necessitate the school covering for the lunch will be charged to the parent.

All lunch orders and money must be completed through our lunch program EZ Lunch App online at [www.ezschoolapps.com](http://www.ezschoolapps.com). Our school code is MtMoriah. NO changes or money will be accepted in the school office.

## **Schedule for School**

### **South Campus**

**Class instruction begins promptly at 8:45 am with dismissal at 3:15 pm.**

Student arrival time is between 8:30 am and 8:45 am. All drop-off students will enter through the main entrance. NO students may enter prior to 8:15 a.m. Students who need to enter the school after 8:45 am must enter through the main doors and **must** be signed in by a parent. All doors will be kept locked during the day until dismissal time for security reasons. Please ring the bell for entrance. Please do not park in the bus loading/ drop off zone for any reason.

Students who do not ride the bus will be dismissed through the glass doors at the school entrance. If someone other than the parent is picking up your child, please send a note to the classroom teacher notifying them of the change or call the school office by 2:45 pm, and make sure the alternate driver has the security ID card (see page 34) to show to the staff person on duty. If they do not have the security card, they must park in one of the parking lots and go to the school office where an administrator will ask for identification and check our student records to verify that

the person is on the list of those authorized to pick up the student. If the person is not on that list, it will be necessary to call the parent to verify pick up.

## **North Campus**

**Class instruction begins promptly at 8:00 am with dismissal at 2:15 pm.**

Student arrival time is between 7:30 am and 8 am. All drop-off students will enter through the main entrance. NO students may enter prior to 7:15 am. Students who need to enter after 8 am must enter through the main entrance and ***must*** be signed in by a parent. All doors will be kept locked during the day until dismissal time for security reasons. Please ring the bell for entrance. Please do not park in the bus loading/drop off zone for any reason (Parking Lot B).

Students who do not ride the bus will be dismissed through the side entrance (Parking Lot A). If someone other than the parent is picking up your child, please send a note to the classroom teacher notifying them of the change or call the school office by 1:45 pm. If an unauthorized person comes to pick up your child, it will be necessary to call the parent to verify pickup.

If your child's normal busing or pick up plans change for any given day, please notify the school office before 1:45 pm for the north campus and 2:45 pm for the south campus on that day. ***Please do not leave a message.***

**Please note:** The Albert Gallatin S.D. busing company has informed MMCS that students will only be picked up and dropped off at one residence. Parents would need to make arrangements with the respective school district to change this procedure. No student is permitted to ride a bus from another district home from school.

## **Building Security**

Security is held at the highest level at MMCS. For the safety and security of all students and staff, students will pass through a metal detector upon entering the building. This process is designed to be respectful, efficient, and non-invasive. A strict no-touch policy is in place (staff will not physically search or make contact with students during screening). If an alert is triggered, students will be asked to remove metal items and reenter the detector. Backpacks and bags will be scanned separately using approved security equipment. If the detector continues to alert after repeated attempts the parents will be contacted and the student will be held in a supervised area until the issue is resolved.

We have active cameras in all common areas and outside areas that record all day long to ensure the safety of the children. The doors remain locked during the school day and admission to the school must be made through the main school doors. The staff have been trained to handle situations that, while unpleasant, may arise during school hours. We will take every measure to keep your child calm while we practice some of these drills. If you have questions about the security measures we have put into place, please call the school office. A security officer will be present during the school day for the entire year. Please note that these licensed officers do carry firearms.

### **Security Identification Cards**

In order to provide more security for your child, Mt Moriah South Campus will be using a colored "Security I.D. Card". These cards must be signed by you and your child's teacher/principal. You must present this card each time you pick up your child after school. Your card will be presented to the parking lot staff for identification. Everyone picking up their child must have a card. If the person who picks up your child does not have a card for whatever reason, that person must park, go into the school office and present identification before the child is released.

If your child is being picked up by another parent from the school when they are picking up their own child, a note must be sent to the office by both parents.

### **Tuition and Fees**

Recognizing that financial commitment is a great factor in enrollment, the School Board has endeavored to keep the costs as low as possible and still maintain a quality education for your child. They have compiled a schedule of fees that, to our knowledge, is lower than any private education facility in the area. Parents will be requested to sign a financial obligation form and return it to the school to show their understanding of the fees due. Students will not be eligible to start school until all book and supply fees are paid in full. Parents who have registered and paid their book and supply fees and choose to un-enroll their students from school between July 31st and the beginning of school will forfeit those fees. The books and supplies were already purchased by that time.



The financial commitment letter **MUST** be returned to school prior to the first day of school or your child will be dismissed from MMCS until it is returned. **NO** exceptions will be made to this rule.

**Tuition for the school year 2025-2026**

**K-5th \$6500.00    6th-10th \$6800.00**

All parents are required to submit their tax information for each student enrolled to our STS System.

The applicable fee schedule for 2025-2026 to be paid by parents is as follows:

**Preschool Registration Fee:**    \$125.00

Tuition:    \$138.00/monthly for 10 months for the **2-day program (Tues./Thurs.)**  
\$159.00/monthly for 10 months for the **3-day program (M/W/F)**

Supply Fee:                                \$100.00

**K-5th Grade Registration Fee:**    \$125.00

Tuition:                                        \$295.00/monthly for 10 months

Book Fee:                                     \$210.00-\$475.00

Supply/Activity:                            \$125.00-\$150.00

**Book Fees:** Vary in all grades depending on the number of disposable workbooks needed for the year. Reading books, Math and Social Studies books will be used from year to year to keep the cost of the books to a minimum.

**Grades 6-8 Registration Fee:**    \$125.00

Tuition 6-8:                                   \$328.00/monthly for 10 months

Book Fees:                                    \$235-\$300

Supply/Activity:                            \$150.00

**Grades 9-10 Registration Fee:**    \$125.00

Tuition 9-10:                                \$428.00/monthly for 10 months

Book Fees:                                    \$400-\$430

Supply/Activity:                            \$150.00

New students to MMCS may be assessed a one-time reading book fee depending on the grade entering. Book fees are to be paid by June 30th to receive a discounted amount. Fees paid after that time will be assessed as the full amount. Book fees are non-refundable after July 31st. Books purchased become the property of the student.

Students in K-5th will be assessed a one-time \$100.00 supply fee to cover all supplies needed for the year. Sixth – 10th grade students will be assessed a one-time fee of \$125 supply fee to cover all supplies needed. Parents will be responsible for providing the child's lunch box and backpack (clear backpacks are not needed at MMCS).

Students in Preschool – 10th grade will be assessed a one-time \$25.00 activity fee that covers expenses not covered by the PTF but are assessed to the parents at various times during the year.

Mt. Moriah has a tuition help fund set up to help families needing assistance with tuition during the school year. Applications are available during the summer and eligibility requires application through the STS System. These must be returned to the school by August 1<sup>st</sup>. Monies are awarded based on income eligibility, need, and money available to disperse.

In cases where two or more children from one family are enrolled, a \$10.00 monthly reduction will be given for the second child, \$20.00 for the third child, etc. This discount only applies to students enrolled in 1<sup>st</sup>-12<sup>th</sup> grade. This discount is not available for kindergarten students.

If tuition is paid in full before the first day of school a 5% discount will be given. The 5% does not apply to registration, book, or supply fees.

Tuition is due on the first day of each month from August 1 to May 1. Because the first day of the month is not always a school day, a grace period of 10 days is given. A late fee of \$25.00 will be charged for tuition paid after the 15<sup>th</sup> of the month.

A charge of \$25.00 will apply for any returned checks due to non-sufficient funds.

NO post-dated checks will be accepted. Credit card payments may only be made online. Cash and Check payments will still be accepted when making payments in person with the school office.

If a child is removed from enrollment during the month, the tuition will be prorated per day (amount depending upon grade) plus a \$50.00 fee for administrative costs. All purchased books are the property of the student and will be returned to them. Registration fees are non-refundable.

If a student leaves MMCS for any reason records will not be transferred until full payment is received and has cleared the bank.

The last year-end payment must be received and cleared before report cards etc. will be released to the student. During the final week of school only cash, credit card or money orders will be accepted.

The Pennsylvania Department of Education State Legislation through Act 195/90/35 loans books to our students at no charge to the school. We have received most of our History books and some Abeka books through this funding in the past. **Please complete the Attachment B form and return it to the school so that your child can use these books at no charge to you.** These forms must be on file at the school for proof that we are using the books and materials for our students.

Parents will be responsible for replacing reading or other books that are damaged while in their student's possession. Many of our books are purchased with the money mentioned above or are used year to year at no cost to the parent.

## **School Closings and Delays**

We follow the Albert Gallatin Area School District schedule as often as possible due to busing. In case of inclement weather, there are many ways of finding out whether we will be having any kind of delay or closure. The following list are places you can listen to or watch for any delays or closures.

- T.V. Channels 2 (KDKA), 4 (WTAE) and 11 (WPXI) and their websites.
- Call the following school information line: 724-583-0322, extension #0012.

- The Mt. Moriah Christian School Facebook page
- Our school Remind: To sign up for school reminders and delay/cancellation notifications, please text 81010 with the message @mmcsr.

If there is a one-hour delay, preschool students will still arrive at 9:00 am. Students in grades K-5 will arrive by 10:00 am and students in grades 6-12 will arrive by 9 am. For a two-hour delay, preschool will arrive at 10:00 am, students in grades K-5 will arrive by 11:00 am and students in grades 6-12 will arrive by 10 am.

If school is dismissed early, we will make every effort to notify you by phone before the children board the bus. Please be sure to keep us up to date with your current phone number(s), including your cell phone number(s). If a weather issue develops during the school day, we will make every effort to notify the above stations for the early dismissal time. If you desire to transport your child rather than use the bus system, please call the school. Your child will not be marked absent for leaving early during this type of weather issue.

**Mt. Moriah South Campus** will be giving all students in Grades k-5th “snow day packets.” These will be used during the school year for all snow related cancellations. Teachers will be available for check-ins 10:00 am-12:00 pm and 1:00 pm-3:00 pm. This will allow us to keep to our schedule for the year. Packets are due the day following the snow day for the student to be counted present. Grace may be extended for no more than 2 days following the snow day. Teachers will post assignments on Remind the evening prior or before 9 am the day of snow. Failure to turn in snow day work will result in an absence for the student.

**Mt. Moriah North Campus** will hold “snow day class” via Zoom (code and password will be given by the teacher) for all snow related cancellations. Class will be a minimum of 5 hours of instruction and will start at 10 am and end at 3:30 pm with half an hour given for lunch. This will allow us to keep our schedule for the year.

**Attendance is mandatory and should be treated as a normal school day.**

# Anti-Bullying Contract

Sign and return to school by Sept. 29, 2025

This contract serves to prove a student's knowledge about the definition of and consequences for bullying, and to inform parents of school policy regarding aggressive and inappropriate behavior among students.

By signing this contract, I, \_\_\_\_\_, understand that

- Bullying can be physical, verbal, or emotional.
- Bullying consists of, but is not limited to name-calling, violence, theft, rumors, exclusion, threats, intimidation, putdowns and pranks.
- Students should all be treated with courtesy and equality regardless of age, gender, race, disability, intelligence, athletic ability or popularity.

## Student pledges to uphold the following rules:

- To abide by the school's policy concerning bullying and harassment.
- To report incidents of bullying to a trusted teacher or staff member.
- To stand up for victims of bullying.
- To encourage others to treat all students with respect and courtesy.
- To help make the school a place where everyone feels safe, heard, and respected.

## Student understands that any incidents of bullying will result in the following consequences:

### 1. report of bullying:

Students will be written up. The student, teacher, and principal will be required to sign the form, and it will be sent home for parents to sign. The signed form will be kept in the student's file.

### 2. reports of bullying:

Parents/guardians will be scheduled for a meeting with the student, teacher, and principal. Student will receive 1 day in school suspension. During the in-school suspension, the student will have to complete all class work from that day as well as a research report on the effects of bullying.

### 3. reports of bullying:

Parents/guardians will be scheduled for a meeting with the student, teacher, principal, and a school board member. Students will receive 1 day out of school suspension which will go on their permanent record.

**More than 3 reports of bullying:** Student will be expelled.

\_\_\_\_\_ Student signature and date

\_\_\_\_\_ Parent signature and date

Dear Parent/Guardian:

State legislation authorizes the loan of textbooks, instructional materials, and equipment by the Secretary of Education to Pennsylvania children enrolled in preschool through grade 12 in nonpublic and private schools. Our school is now in the process of requesting specific textbooks, materials and equipment to be loaned to your child(ren).

It is required, however, that a parent/guardian of each child attending the nonpublic or private school individually request a loan of textbooks, instructional materials and equipment. We are, therefore, enclosing the individual request form. Please sign the form, date it, and return it to the school immediately.

Thank you for your continued assistance and cooperation.

**Return to school as a hard copy**

**CERTIFICATE OF INDIVIDUAL REQUEST**

**FOR LOAN OF TEXTBOOKS,**

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**INSTRUCTIONAL MATERIALS AND EQUIPMENT**

I hereby request the loan of textbooks, instructional materials and equipment in accordance with the Pennsylvania School Code of 1949 for my child(ren) attending

Mt. Moriah Christian School.

Name of Child(ren) \_\_\_\_\_

Date: \_\_\_\_\_ (Signed) \_\_\_\_\_

(Parent or Guardian)

This program is available only to Pennsylvania residents.

**Sign and Return to MMCS by Sept. 23, 2025**

My student (s) \_\_\_\_\_ and I have read, understood, and discussed the all the policies and rules in this Handbook (including each attachment). We agree to support them and follow them as a condition of my student(s) attendance at Mt. Moriah Christian School.

\_\_\_\_\_  
Parent(s) Signature(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent(s) Signature(s)

\_\_\_\_\_  
Date

**Return to school by September 23, 2025**

**This will be kept in the students' file for the year.**

# **MMCS Daily Affirmations**

***Be Devoted to one another in love. Honor one another above yourself.***

***Romans 12:10***

***Be wise in the way you act toward outsiders; make the most of every opportunity.***

***Colossians 4:5***

***Be kind and compassionate to one another, forgiving each other, just as in Christ God forgave you.***

***Ephesians 4:32***

***Be strong and courageous. Do not be afraid: do not be discouraged, the Lord your God will be with you wherever you go.***

***Joshua 1:9***

***Be anxious for nothing; pray for everything.***

***Phillipians 4:6***

***Be completely humble and gentle; Be patient, bearing with one another in love.***

***Ephesians 4:2***

***Be like-minded, Be sympathetic, love one another. Be compassionate and humble.***

***1 Peter 3:8***

***Be still and know that I am God.***

***Psalms 46:10***